

FOURTH DAY STAFF (Where will you serve?)

PRE/POST CURSILLO

Staff Training Potluck

Friday evening of training.
Get supplies from basement storage, set-up, serve, and clean up for potluck. (4-5 people)

Staff Training Breakfast

Saturday morning of training.
Purchase supplies, set-up, serve and clean up for breakfast.
5-6 people)

Staff Training Lunch

Saturday lunchtime.
Purchase supplies, set-up, serve and clean-up for lunch; return supplies to basement. (5-6 people)

Sponsors

Contact participant before Cursillo to answer questions; invite to Welcome Home Ultreya. List of duties given. (20-30 people)

Prayer Banner

Coordinate filling time slots for prayer banner through website. Print names on paper/deliver to Palanca Head. (2-4 people)

Phone/Email

Make phone calls for 4th Day heads to fill job slots for all 4th day activities. (6-8 people)

Palanca Night

Work with Palanca Council Person to coordinate making palanca for upcoming Cursillo (4-6 people)

Welcome Home Ultreya

Work with 4th Day Council Person to coordinate Welcome Home Ultreya, (4-6 people)

Housing

A place to stay for staff during training, or before the weekend

THURSDAY

Runner

On call as liaison to run errands for anyone at Cursillo

Prayer Vigil/Team.

Coordinate time of prayer/dessert at church in evening.
(6-8 people)

FRIDAY

Runner - All Day

Staff Photo/Cake
On call to run errands for anyone at Cursillo including picking up photo to make copies, delivering cake.

SATURDAY

Runner - All Day

On call to run errands for anyone at Cursillo. including pickup of copies of photos for 4th Day packets

Serenade

Sat. dinnertime Team to coordinate serenade/music team (2-4 people)

Party Palanca

Team to coordinate all food and drink palanca for Saturday night party (4 -5 people)

Party Set-Up

Sat. evening Team to set-up party on Saturday night to include decorations, food, tables, music equipment. (10-15 people)

Sat. 4th Day Dinner

and Packets - Sat. evening Team to coordinate dinner Saturday night for 4th Day at serenade staying to setup for party. Also, coordinate putting together 4th Day packets handed out on Sunday. (3-4 people)

Party Clean-Up

- Sat. night Team to coordinate all clean-up after Saturday night party to include re-setting room, packing all supplies

SUNDAY

Runner - All Day

On call to run errands for anyone at Cursillo.

Closing

Team to hand out closing booklets and to coordinate cleanup of chapel, lodge, and rooms; help load vans (4 - chapel, 6-8 others)

Unload/Pack Away

Unload Vans and pack away weekend materials at First Pres. (4-5 people)